

CITY OF CARLISLE
REGULAR CITY COUNCIL MEETING

Monday, June 13, 2005

7:00 P.M.

Carlisle City Hall Council Chamber

Officials present were: Mayor Ruth Randleman and Councilmembers Allen Wiese, Drew Merrifield, Pat Stump, Blair Dewey and Frank Shultz, City Administrator/Clerk Neil Ruddy, Deputy City Clerk Pat Brehse and City Attorney Robert Stuyvesant.

Motion by Stump to APPROVE THE FOLLOWING CONSENT ITEMS: May 23, 2005 Regular City Council meeting minutes, June 6, 2005 Special City Council meeting minutes, May 9, 2005 OpportunityCarlisle Local Assessment Committee meeting minutes, May 24, 2005 Board of Adjustment meeting minutes, May 10, 2005 Central Iowa Bicycle-Pedestrian Roundtable meeting minutes, May 10, 2005 Metropolitan Advisory Council meeting minutes, Aquatic Center staff appointments, including Georgia Gardner at \$8.00 per hour and Jeremy Shobe, Emily McDanel, Katie Mahnke, Leven Tkhlailshvilli, Valerie Saunders and Abigail Davidson at \$7.00 per hour, Summer recreation staff appointments, including Adam Pickering at \$500 for open gym, Loren Dekruyf at \$350 for golf and Carol Murphy at \$300.00 for summer reading, the April 2005 Clerk's Report to receive and file for audit, the application and Resolution No. 2005061301 for tax abatement for Michael E. Silvers for a new commercial building on Councilman's Addition, Lots 23 and 24 at 400 Jefferson, applications for retail cigarette/tobacco permits for Hunt's Standard, Carlisle VFW Post 2099, Carlisle Foods, Casey's General Store #14, 105 Highway 5, Casey's General Store #1676, 1001 Highway 5 and My Sister's Place and application for a wine permit for Casey's General Store #14, 105 Highway 5. Seconded by Dewey. Councilmember Merrifield stated that the City shouldn't pay for lifeguard training. It was explained the lifeguards pay for their own training and are reimbursed if they successfully complete the training and are hired. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye, Wiese – Aye. Motion carried by unanimous vote.

Councilmember Shultz had the bills payable for review in the total amount of \$89,147.92. Motion by Shultz to APPROVE PAYMENT OF BILLS IN THE TOTAL AMOUNT OF \$78,690.88 which deletes the \$10,457.04 payment to Artistic Waste Services. Councilmember Shultz stated that his pick up has been missed for 13 weeks. Motion died for lack of a second. Motion by Shultz to APPROVE PAYMENT OF BILLS IN THE TOTAL AMOUNT OF \$89,147.92. Seconded by Wiese. Councilmember Wiese questioned the HR-One Source bill in the amount of \$5,968.75 and was told that it was for professional services regarding individual employees and not for the Employee Handbook. Councilmember Shultz questioned the Avondale bill in the amount of \$279.34 for police dog wellness and stated that the manufacturers have a program to donate drugs for police dogs. Councilmember Shultz questioned the Jim Briseno bill in the amount of \$161.51 for mileage, the Accents bill in the amount of 274.00 for lifeguard swimsuits and the Martha Peno bill in the amount of \$160.00 for bus trips. Seconded by Wiese. Roll call vote: Shultz – Aye, Wiese – Aye, Merrifield – Aye, Stump – Aye, Dewey – Aye. Motion carried by unanimous vote.

Motion by Stump to APPROVE CHANGE ORDER NO. 5, TO RICCHIO, INC. IN THE AMOUNT OF 28 DAYS TO CHANGE THE SUBSTANTIAL COMPLETION DATE from May 12, 2005 to June 9, 2005 for the aquatic center. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye, Wiese – Aye. Motion carried by unanimous vote. Motion by Stump to APPROVE CHANGE ORDER NO. 4, TO MECHANICAL, INC. IN THE AMOUNT OF \$869.85 FOR MOTOR STARTERS FOR THE NEW DROP SLIDE PUMP for the aquatic center. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye, Wiese – Aye. Motion carried by unanimous vote. Motion by Stump to APPROVE PARTIAL PAY REQUEST NO. 12, TO RICCHIO, INC. IN THE AMOUNT OF \$60,476.00 for the aquatic center. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote. Motion by Stump to APPROVE PARTIAL PAY REQUEST NO.8, TO MECHANICAL, INC. IN THE AMOUNT OF \$12,384.50 for the aquatic center. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Motion by Stump to APPROVE PARTIAL PAY ESTIMATE NO. 1 TO ADVANCED UNDERGROUND

REGULAR CITY COUNCIL MEETING June 13, 2005

CONSTRUCTION IN THE AMOUNT OF \$48,440.82 for water system improvements, well no. 6. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote. Motion by Stump to APPROVE PARTIAL PAY REQUEST NO. 2, TO VANDERPOOL CONSTRUCTION, INC. IN THE AMOUNT OF \$40,129.35 for water system improvements, well #6. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Motion by Stump to APPROVE DRAW #6 IN THE AMOUNT OF \$387.91, DRAW #7 IN THE AMOUNT OF \$625.00 AND DRAW #8 IN THE AMOUNT OF \$838.95 TO RICCHIO, INC. FOR REIMBURSABLE STATE SALES TAX for the aquatic center. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye, Wiese – Aye. Motion carried by unanimous vote.

CITIZEN PARTICIPATION: Denny Woodruff expressed thanks for the mosquito spraying.

Motion by Stump to APPROVE RESOLUTION NO. 2005052302 SETTING THE DATE OF JULY 27, 2005 FOR A PUBLIC HEARING ON THE SALE OF ABANDONED HIGHWAY 5 RIGHT OF WAY adjacent to Wright Chevrolet. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Merrifield – Aye, Wiese – Aye. Motion carried by unanimous vote. There is also a need for the City to acquire easements from Wright Chevrolet for a previous sale of right of way.

The MAY 30, 2005 SCOTCH RIDGE CENTER STEERING COMMITTEE MEETING MINUTES, including a request to change the scope of the Scotch Ridge Center steering committee's mission and a request to submit an invitation to the Iowa Great Places program, were received and filed. Motion by Stump to APPROVE AN EXPANDED SCOPE OF WORK AND PLANNING AREA FOR THE SCOTCH RIDGE CENTER steering committee's mission. Seconded by Wiese. Roll call vote: Stump – Aye, Wiese – Aye, Merrifield – Aye, Dewey – Aye, Shultz – Aye. Motion carried by unanimous vote. A workshop among all the groups involved in planning for the City's future was suggested. It was explained that the Iowa Great Places program will select three projects for up to \$100,000 each to become an Iowa Great Place. Motion by Dewey to APPROVE SUBMITTING AN INVITATION FOR THE SCOTCH RIDGE CENTER TO BE CONSIDERED FOR THE IOWA GREAT PLACES PROGRAM. Seconded by Stump. Roll call vote: Dewey – Aye, Stump – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote. The Indianola proposal for a combined Warren County great places invitation and completion of the clean up of the Scotch Ridge Center site were discussed.

The June 7, 2005 PLANNING AND ZONING COMMISSION MEETING MINUTES, including concurrence with City Council approval of the application from Tobie and Jodi Wyckoff for a one lot plat of survey on a 5 acre parcel within the 2 mile radius of the City of Carlisle on part of the S 30 acres of the SE ¼ of the NW ¼, section 9, township 77N, range 23 W on 153rd Avenue for a single family residence, were received and filed.

The Aquatic Center Profile, including fees and scheduling was received and filed. Staff was directed to place the questions of refunds for aquatic center passes on a future agenda. The lease on the building at 1220 S. 5th has expired and staff recommended using it as a break room for the aquatic center staff. Motion by Wiese to APPROVE TEMPORARY USE OF THE BUILDING AT 1220 S. 5TH AS A BREAK ROOM FOR THE AQUATIC CENTER STAFF. Seconded by Shultz. Roll call vote: Wiese – Aye, Shultz – Aye, Dewey – Aye, Stump – Aye, Merrifield – Aye. Motion carried by unanimous vote. Motion by Wiese to DIRECT STAFF TO PREPARE A REQUEST FOR PROPOSALS FOR RENTAL OF THE BUILDING AT 1220 S. 5TH. Seconded by Merrifield. Roll call vote: Wiese – Aye, Merrifield – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye. Motion carried by unanimous vote.

Motion by Stump to ACCEPT THE RESIGNATION OF BOB FLEMING FROM THE PLANNING AND ZONING COMMISSION, to be effective when a replacement is found, with regrets. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote. Staff was directed to advertise the vacancy.

REGULAR CITY COUNCIL MEETING June 13, 2005

The Des Moines involuntary annexation, the Employee Handbook and job descriptions, the downtown vacancy list, the house at 110 Garfield, the part-time Chamber of Commerce employee, harassment training, outdoor construction at the Commons, NIMS training and the June 21, 2005 Carlisle Board of Adjustment hearing were discussed. The need to prioritize the items identified by Moulder and Associates in the report "Preparing the Police Department for Future Community Development" was discussed. Mayor Randleman encouraged Councilmembers to attend the Iowa League of Cities Conference on September 14-16 in Des Moines.

Motion by Shultz to ADJOURN AT 9:25 P.M. Seconded by Dewey. Roll call vote: Shultz – Aye, Dewey – Aye, Stump – Aye, Wiese – Aye, Merrifield – Aye. Motion carried by unanimous vote.

Ruth Randleman, Mayor

Attest:

Neil Ruddy, Administrator/Clerk